

DRAFT

1/30/2006

Minutes

**Rail Advisory Board Meeting
Virginia Department of Motor Vehicles (DMV)
2300 W. Broad St.
Conference Room 702
Richmond, VA 23269**

October 13, 2005

Members present: Richard L. Beadles, David A. Brown II, Sharon Bulova, Dwight L. Farmer, Wiley F. Mitchell, Jr., Honorable Jack Quinn, Peter J. Shudtz, and Hunter R. Watson.

Member absent: Trenton G. Crewe, Jr.

The meeting was called to order at 10:05 a.m. by Sharon Bulova, interim chair.

Adoption of today's meeting agenda

A motion to accept the agenda of the October 13, 2005 meeting was made by Jack Quinn, and seconded by Hunter Watson and was unanimously approved by the RAB members.

Public Comment

No speakers had signed up for the Public Comment period and this part of the meeting schedule was waived. Karen Rae referred the members of the Board to the Letters of Comment received by DRPT and included in their notebooks. Wiley Mitchell questioned the need for a new notebook at each meeting. Chairman Bulova suggested that a packet of meeting information be provided each member at the meeting and they would transfer this to their notebooks.

Adoption of minutes

A motion to accept the minutes of the September 8, 2005 meeting was made by Wiley Mitchell, and seconded by Peter Shudtz and was unanimously approved by the RAB members.

DRAFT

1/30/2006

Freight rail overview

Peter J. Shudtz of CSX and David A. Brown of Norfolk Southern gave a joint presentation on Freight Rail operations in the Commonwealth. Mr. Shudtz gave the introductory remarks and recognized Bob Bryant of Buckingham Branch Railroad. Both presenters acknowledged the ability of both railroads to offer services to various and similar markets. It was noted that shortlines offered connections to other railroads for full market reach. The presentation covered present and future rail service including possible options for improvement, exports, coal routes, intermodal facilities, the importance of various corridors and impending growth in each system. Each railroad operates similar corridors on the East Coast covering the Heartland Corridor, the Northeast Corridor, Danville to DC, Chicago, Harrisburg, Atlanta and Chicago, New Jersey to Savannah Corridors. Mr. Brown and Mr. Shudtz discussed the importance of rail, the competitive rates, maintenance, capital repair and how to achieve service reliability.

Chairman Bulova thanked Mr. Brown and Mr. Shudtz for an informative presentation.

Review changes to draft Implementation Guidelines

Sharon Bulova requested that the revision of the Implementation Guidelines begin. The Board made significant changes after discussions about a programmatic approach that included an achievable timetable and if the timeframes were long enough to meet federal/state requirements. There were concerns about the general public misinterpreting the goals and how to define the Return on Investments (ROI) base. Changes were made as requested and agreed to by the Board.

Dwight Farmer asked about the ability of the recommendations of the RAB to be changed by the Director. Ms. Rae will take the RAB recommendations to the CTB, but may note her concerns about certain projects. Secretary Homer brought up that Mr. Watson is on the CTB and would be able to confirm what is brought forward from the RAB.

Final edits were made and confirmed.

Recommendation to Director of DRPT to seek CTB approval of Implementation Guidelines

The motion to approve and adopt the Policy Goals and Implementation Guidelines and move them forward to the CTB was made by Mr. Brown, seconded by Mr. Farmer, and unanimously approved by the Board members.

DRAFT

1/30/2006

Ethics/conflict of interest training session

The Conflict of Interest Acts and Ethics in Public Contracting Training was facilitated by Rick Walton, Chief Counsel-Transportation, Office of the Attorney General as required by the Attorney General's office.

Rick Walton was requested to prepare a Disclosure Statement, similar to one used by the Airport Commission, for distribution at each RAB meeting.

Presentation of DRPT application and evaluation forms

Ms. Rae requested that the Board be aware that the evaluation form was a work in progress and noted that the order and wording of the form will be changed. Dick Beadles asked when the Board would see the preliminary evaluations.

Ms. Rae responded that multiple applications are coming in and the Board will be provided copies of all the applications after the closing date. It might be easier to provide a summary before the meeting and the full applications at the next meeting.

Mr. Farmer asked about public comment on the applications. Ms. Rae affirmed the need of the RAB for public input in the process. The time for comment would be included in the application review period.

Confirm RAB meeting dates for 2006

The following meeting dates were confirmed for January 12, 2006, March 9, 2006, May 11, 2006, July 13, 2006, September 14, 2006, and November 9, 2006. All meetings will take place in the Forum Room at the Science Museum of Virginia, 2500 W. Broad Street, Richmond, VA 23220. The scheduled time will be 10am – 2pm.

Confirm general agenda item for November 3, 2005 meeting

Pending CTB decision on a December meeting, Ms. Rae and the Board discussed that there may be a need to either move the November 3 meeting or add a mid-month meeting in order to present the program of projects to the RAB.

The meeting was adjourned at 2:22pm.